

New Life Christian Academy

Preschool

Campus Information and Registration Packet

2018-2019

First day of school is Tuesday, September 4, 2018

Southeast Campus

Preschool and Elementary

15975 Hercules Street

Hesperia, CA 92345

(760) 244-1283 ext. 243

Fax (760) 244-3403

www.nlcasoldiers.com

nlcasoldiers@gmail.com

Preschool Hours

Monday-Friday 6:30 – 6:30

Extended care hours: 6:30-7:45 & 3:15-6:30 (extra fee)

School Office Hours

Monday-Friday 7:30 - 3:30

A Ministry of:

New Life Chapel

10184 Seventh Ave.

Hesperia, CA 92345

(760) 244-9050

www.newlifechapel.com

New Life Christian Academy Preschool

2018-2019 SCHOOL INFORMATION

Principal: Mrs. Debbie Lund
Director: Mrs. Beatris Amaro
(760) 244-1283

BIBLE VERSE

“Finally, my brethren, be strong in the Lord and in the power of His might” (*Ephesians 6:10*).

MISSION STATEMENT

New Life Christian Academy exists to educate, equip, and encourage children to become a fully-devoted follower of Christ.

PURPOSE

It is the purpose of New Life Christian Academy (NLCA) to provide a sound, high quality academic program within a Christian environment. This objective is achieved through constant emphasis, which builds on the fundamentals of reading, writing, spelling, arithmetic, science and history. Added emphasis is given to proper development of social behavior and manners.

In addition, the academy’s purpose is to ensure that the salvation message, according to the Gospel of Jesus Christ, is clearly and truthfully presented to each student and that each child has an opportunity to give their heart and life to Jesus Christ as their personal Lord and Savior.

CHRISTIAN EDUCATION

The ideals of NLCA are to provide students with a high quality Christian education based upon Biblical values and principles.

We believe a student’s education must be more than knowledge of academics. It must include a firm basis for moral conduct, which will strengthen the student’s ideals and responsibilities throughout life. Therefore, teaching children how to stand as strong soldiers of the Lord is central in all of NLCA’s teachings, both in the classroom and on the playground.

TEACHING

New Life Christian Academy teaches from a traditional and Christian perspective. The curriculum is well balanced and includes a daily Bible lesson, weekly chapel services, music, art, and physical education.

NLCA provides sound curriculum and applied skills in a sequential order that is developmentally appropriate. Learning takes place through accountability, relationships, motivation, goal setting, and a caring environment that stimulates learning.

Curriculum selected presents appropriate subject matter for students to develop the skills necessary to progress and become proficient in all subject matters. Materials are taught in a manner suggested by ABEKA, which is created to help students learn, memorize and retain material.

NLCA teachers are responsible for recognizing their student’s academic strengths and weaknesses, for understanding a student’s unique characteristics and the way in which they learn, and for implementing a variety of techniques that will help meet the student’s individual needs. NLCA teachers are expected to demonstrate warm, fair, considerate, and respectful behavior toward all students. They are to encourage and teach students academically, socially, and spiritually by modeling moral maturity and characteristics of Christ through personal relationships not only with students, but also with parents.

STATEMENT OF FAITH

- We believe the Bible to be the inspired, only infallible, and authoritative Word of God.
- We believe there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory.
- We believe in the resurrection of both the saved and the lost; the saved unto the resurrection of life and the lost unto the resurrection of damnation; and that heaven and hell are definite places.
- We believe that for the salvation of the lost and sinful man, regeneration by the Holy Spirit is essential.
- We believe in the spiritual unity of believers in our Lord Jesus Christ.
- We believe in the present ministry of the Holy Spirit, by whose indwelling enables the Christian to live a godly life.

NLCA OBJECTIVES

Spiritual Growth

NLCA desires to lead each student to:

- Know that God is their Creator and Sustainer of all things. To accept His Son, Jesus Christ as Lord and Savior, and to help students to be strong as soldiers in the Lord.
- Believe that the Bible is the Word of God, the foundation of our faith, and that God will speak to us through it.
- Turn away from sin and turn to God in belief through prayer, listening when He speaks, and growing in a personal prayer life.
- Be doers of the Word, accepting Christian standards and ideals as a basis for choices and opportunities.
- Adopt a world-view that includes seeing truth, reality, and ethics from a Biblical prospective.

Personal Student Growth

NLCA seeks to build positive concepts in each student by:

- Increasing personal understanding of their physical and mental abilities.
- Encouraging the acceptance of mistakes as a part of the learning process, yet having students assume responsibility for their behavior.
- Helping them build strong relationships with families, teachers, adults and fellow students.

Social Growth

NLCA strives to have each student:

- Demonstrate sensitivity to the similarities and differences of other students.
- Develop abilities to work productively and fairly in group settings, identifying with Christian ethics and values.
- Demonstrate obedience and respect for those in authority in order to achieve optimal group and team goals.

Home, church, and the academy should compliment each other in promoting positive and healthy spiritual, academic, social, emotional, and physical growth for the student. The training and examples in each of these areas should prepare the student for a life of fellowship with God and the ability to carry out God's will in their life.

Cultural Awareness

NLCA aims to teach students:

- The history and culture of the United States, not only from factual documentation, but also from a spiritual viewpoint.
- To understand and value the privilege of being a free citizen.
- To recognize the variety of cultures that makes up America today.
- To appreciate the heritage that is theirs as a "Child of God."
- To understand how we became "One nation under God" and how this right is gradually being removed from our country.

PARENT-TEACHER CONTACT

Parents are encouraged to write a note to the teacher or call the school office to arrange a conference as soon as a need arises. Parents may not interrupt a class during school hours, but they may go through the school office to contact a student or teacher. Parent observation in the classroom is welcomed but must be cleared through the office.

VOLUNTEERS/VISITORS

Parents are welcome to visit or volunteer in the classroom. Please check in the office before going to the classroom or other locations on campus. You will need to sign in and you will be issued a Visitor Badge to be worn while on campus.

DRESS AND GROOMING STANDARDS

NLCA bases its dress code on two criteria: Biblical standards of modesty (I Timothy 2:9 and Romans 12:1) and for the student's personal safety.

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DRESS STANDARDS---Monday, Tuesday, Wednesday & Thursday

Clothing & Hair

- ◆ **Polo Shirts**---Red, white, and navy blue (American flag colors)
- ◆ **Pants, Skorts, Shorts and Skirts**---Black or Blue Jeans or Navy blue, black and khaki uniform (Shorts, skorts, and skirts must be no shorter than three inches above the knee.)
- ◆ **Shoes**---All shoes must be closed-toe with the heel covered. Rubber soles are recommended.

- ◆ **Socks, Tights, and Leggings**--- Red, white, navy blue, or black.
- ◆ **Hair**---Girls and boys must keep their hair cut and styled neatly. Hair styles that cause a distraction are not allowed. Boy's hair must not be touching their shirt collar. Dyed hair is not allowed. Faux Hawk is a hairstyle that is allowed which is a section of hair running from the front to the back of the head, but cannot be more that 1 inch in length. The sides or the back of the head cannot be shaved.
- ◆ **Accessories**---nail polish, pictures and writing on backpacks, lunch pale, sweaters, sweat-shirts, pencils, hair accessories etc...must be in good taste and non-offensive. Monsters, skulls and cross bones, anything gothic in nature, gang related, drugs, tobacco, alcohol etc... are not allowed.
- ◆ **Undershirts**---If undershirts are worn, they **MUST** be in school colors only (red, white and navy blue).
- ◆ **Uniforms must be purchased in the uniform section of department stores.**

SCHOOL SPIRIT DAY---Friday

Students may wear a spirit shirt with NLCA logo, which may be purchased in the office or a uniform shirt. Blue jean or black jean pants and shorts are acceptable. Otherwise, school uniforms pants are required. Pants and shorts must be in good repair (fraying and holes are not allowed).

PAYMENT BOXES

Tuition payments, daycare payments, and misc. payments may be placed in the drop boxes located in the office, teachers' lounge, and preschool room.

EMERGENCY INFORMATION

It is necessary that we have current emergency information in your child's file. It is the parents'/guardians' responsibility to notify the office of any changes.

RELEASE OF STUDENTS

Students will only be released to persons authorized to take students from the school campus as listed on the registration form.

LUNCHES

When students bring a sack lunch we encourage you to send healthy choices as this will help them in the learning environment.

Before the beginning of each month a monthly menu will be sent home with your child. *Pre-orders will not be required.*

When your child comes to school, the teacher will take a count for those purchasing lunch that day. **Daily lunches must be ordered by 9:00 am at \$3 each. After 9:00 am, students may be subject to an emergency lunch which may consist of a peanut butter and jelly sandwich. The cost of an emergency lunch is \$4.00.**

SNACKS

For children in Preschool and Pre-Kindergarten, a mid-morning and afternoon snack will be provided.

***PAST DUE ACCOUNTS**

A late fee of \$30.00 will be charged to your account after the 10th of each month if you have not paid the full tuition payment. If you have more than one child attending NLCA, a total of \$60 will be charged to your account. When an account is not paid within the month it is due, students may not be allowed to attend classes beginning the first day of the following month.

REFER A FRIEND PROGRAM

For every newly enrolled student you refer to NLCA during the first semester, your child will receive a \$200 discount off their June's account balance. For every newly enrolled student you refer in the second semester, your child will receive a \$100 discount off their June's account balance. Please fill out a Referral Form in the office.

NON-DISCRIMINATORY POLICY

NLCA admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship, loan programs, athletic, and other school administered program.

Packet subject to change without notice

**New Life Christian Academy
APPLICATION FOR ADMISSION
Preschool and Pre-Kindergarten**

Child's Name: _____
(First Name) (Last Name)

STUDENT INFORMATION

Birthday _____ / _____ / _____ Birth Gender _____ Birthplace _____
(Month) (Day) (Year) (M/F) (City/State)

Primary language spoken at home _____

NO SHOTS, NO RECORD, NO SCHOOL

Preschool and Pre-Kindergarten Requirements (must be potty trained)

If you are applying for our 3's Preschool Program, your child must be three (3) years of age by September 1, 2018. If you are applying for Pre-Kindergarten, your child must be four (4) years of age by September 1, 2018.

Your child must meet California State requirements regarding immunizations in order for your child to be admitted.

Please initial the following:

- _____ It is the responsibility of the parent(s) to provide transportation to and from NLCA.
- _____ NLCA Administration has full authority to determine the student's grade placement.
- _____ NLCA Administration has full discretion in the discipline of my child. ***NLCA does not use corporal punishment.***
- _____ NLCA Administration reserves the right to dismiss any student who does not respect NLCA's spiritual, academic or behavioral standards.

Signature of Father/Guardian *Date*

Signature of Mother/Guardian *Date*

NON-DISCRIMINATORY POLICY

NLCA admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship, loan programs, athletic, and other school administered programs.

"Finally, my brethren, be strong in the Lord and in the power of His might." Ephesians 6:10

**New Life Christian Academy
FAMILY INFORMATION**

Student's Name _____ Birthday ____/____/____
Student's Race _____

Biological Father or *Legal Guardian (circle one)

Name _____ Birthday ____/____/____
DL# _____ State _____

Mailing Address _____

Home Phone (____) _____ Work Phone (____) _____ Cell Phone (____) _____

Biological Mother or *Legal Guardian (circle one)

Name _____ Birthday ____/____/____
DL# _____ State _____

Mailing Address _____

Home Phone (____) _____ Work Phone (____) _____ Cell Phone (____) _____

*Are there any factors in the child's life such as absences of the father or mother, step parents, grandparents or in-laws in the home, serious accidents or illness, adoptions or disabilities that may affect your child? If so, please explain.

**Please attach Guardianship papers (If applicable).*

Visitation Requirements: Yes ___ No ___ Court Order: Yes ___ No ___

If yes, please provide us with a copy of the court order.

Siblings:

Name _____ Age _____ School Presently Attending _____
Name _____ Age _____ School Presently Attending _____
Name _____ Age _____ School Presently Attending _____
Name _____ Age _____ School Presently Attending _____

Church Interests:

Denominational Preference _____ Current Church Attending _____
Parent(s) attend church worship service: Regularly ___ Occasionally ___ Never ___

**New Life Christian Academy
PARENT AND STUDENT AGREEMENT**

STATEMENT OF COOPERATION

I understand that my attendance of New Life Christian Academy (hereafter known as NLCA) is a privilege, not a right. During my enrollment at NLCA, I will comply with following:

I (We) will cooperate with the teacher to ensure a safe and healthy environment. The teacher and administration are given full discretion in the discipline of our child. This would include the issuing of detention, suspension and expelling from the school program. The school administration reserves the right to dismiss, expel, or suspend any student at any time for any reason it may deem necessary. If a student is dismissed for any reason, your child will be billed for each month that child is enrolled at school. This Statement of Cooperation will be in effect if my child attends New Life Christian Academy.

I further understand that failure to do any and /or all of the above will result in immediate discipline and reevaluation of my placement and/or removal from NLCA as a regularly enrolled student.

STATEMENT OF FAITH

The following is NLCA's Statement of Faith:

- We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
- We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father and His personal return in power and glory.
- We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is essential.
- We believe in the resurrection of both saved and lost; that they are saved unto resurrection of life and they are lost unto the resurrection of damnation; that heaven and hell are definite places.
- We believe in the spiritual unity of believers in our Lord Jesus Christ.
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

I have read and understand The Statement of Cooperation and The Statement of Faith. Also, I have read this statement to my child.

Signature of Mother/Guardian

Date

Signature of Father/Guardian

Date

New Life Christian Academy
EMERGENCY INFORMATION & PICK UP AUTHORIZATION

SCHOOL YEAR _____
START DATE _____

Student's Information

FULL NAME _____ BIRTHDAY _____ GRADE _____ SEX _____
STREET ADDRESS _____ CITY _____ ZIP _____
MAILING ADDRESS _____ CITY _____ ZIP _____
HOME PHONE _____

Parents'/Guardians' Information (Living with Student)

BIOLOGICAL FATHER/GUARDIAN/STEP-PARENT (circle one)

EMPLOYER/OCCUPATION _____ WORK PHONE _____
EMAIL ADDRESS: _____ CELL PHONE _____

BIOLOGICAL MOTHER/GUARDIAN/STEP-PARENT (circle one)

EMPLOYER/OCCUPATION _____ WORK PHONE _____
EMAIL ADDRESS: _____ CELL PHONE _____

Emergency Contacts/Person(s) Authorized to Take Your Child from the Academy (Must be at least 18 years old)

<u>NAME</u>	<u>PHONE</u>	<u>CELL PHONE</u>	<u>RELATIONSHIP</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

Is there anyone who is NOT authorized to take your child from the Academy? Yes ___ No ___

If yes, please list and provide pictures to the office. _____

Family Password _____ *In case of an emergency, a person providing us with the Family Password will be authorized without your written permission to take your child from the Academy.*

Medical Information

HEALTH INSURANCE _____ PLAN/GROUP # _____ PHYSICIAN _____ PHONE _____
DENTAL INSURANCE _____ PLAN/GROUP # _____ PHYSICIAN _____ PHONE _____
EXISTING MEDICAL CONDITIONS _____

ALLERGIES

Authorization for Medical Treatment of Minor

In case of an emergency and I/we cannot be reached, I/We the undersigned parent(s)/legal guardian(s) of _____ do hereby authorize New Life Christian Academy, its adult agents and employees to seek medical attention as may be thought necessary by the physician/medical advisor in charge, pursuant to the provisions of section 49407 of the education code of California and section 25.8 of the Civil Code of California. I/we also realize that in certain circumstances the local police or ambulance transportation may be necessary to ensure emergency treatments. This authorization will remain effective until revoked in writing and delivered to said agent(s).

SIGNATURE OF FATHER/GUARDIAN DATE SIGNATURE OF MOTHER/GUARDIAN DATE

EMERGENCY INSTRUCTIONS: In the case of a community emergency or disaster, students will remain at school, under staff supervision. If NLCA should be damaged, students will be in the safest place on campus or students may be relocated to the sanctuary at New Life Chapel. Individual students **will only** be released to parents or others designated on this form.

New Life Christian Academy Preschool Financial Agreement and Fee Schedule

New Life Christian Academy (hereafter known as NLCA) has adopted the following payment policy to meet the monthly operating expenses. When registering your child, please do so for the entire 10-month program. We build our staff on our intended enrollment; when a student withdraws from school in the middle of the school year our budget is adversely affected. It is our aim to provide your child with a quality education at a minimal cost. Therefore, we trust you will support this policy.

REGISTRATION FEE (NON-REFUNDABLE)

Registration fee of \$150 is due now to register your child

(\$25 off registration if paid in full by March 30, 2018, registration fee includes a yearbook and an earthquake kit)

To create a registration account, go to our website www.nlcasoldiers.com and click on the ADMISSIONS tab create a Gradelink account, then click on the Enroll Me tab through Gradelink.

BOOK FEE (NON-REFUNDABLE)

Book fee is due on or before August 1, 2018

Preschool:	\$95.00
Pre-Kindergarten:	\$105.00

CLASS SUPPLY FEE (NON-REFUNDABLE)

Class supply fee of \$25 is due on or before August 1, 2018

TUITION

All monthly payments are due on the 1st of each month. All payments received after the 10th of each month are late, and a fee of \$30 will be charged to your account. If you have more than one child attending NLCA, a total of \$60 will be charged to your account. All accounts must be current for your pre-k student to take part in the graduation ceremony.

Please select the option schedule you prefer:

Full Day: 7:45-3:15 (includes am & pm snack)

Half Day: 7:45-12:00 noon (includes am snack)

_____ Five Full Days	\$505 a month
_____ Three Full Days (M W F)	\$405 a month
_____ Two Full Days (T Th)	\$345 a month
_____ Five Half Days	\$430 a month
_____ Three Half Days (M W F)	\$380 a month
_____ Two Half Days (T Th)	\$330 a month

EXTENDED DAYCARE HOURS

6:30-7:45 & 3:15-6:30 (\$110 per month or \$3 per hour)

FUNDRAISER

The fundraisers are used to off-set tuition costs and all students are encouraged to participate.

RETURNED CHECKS

There is a \$25 fee for all returned checks. The second time there is a NSF check, only cash, money orders, or cashiers' checks will be accepted.

WITHDRAWAL

If for some unforeseen reason, you must withdraw your child from school, a withdraw form must be completed 30 days prior to withdrawal date. Your child will be billed for each month that child is enrolled at school. If you withdrawal your child from school, or your child is expelled, there is an early withdrawal fee of \$50.

CERTIFIED MAIL

There will be \$15.00 charge applied to your account for any notices regarding attendance, discipline, and finances.

Student's Name: _____ **Grade** _____

We/I have read and understand and agree to the above financial conditions. Both parents/guardians must sign.

We/I understand that a financial payment history will be forwarded to any private school. An account with an unsatisfactory payment history could jeopardize the family's enrollment in another private school.

Signature of Father/Guardian _____ *Date* _____ *Signature of Mother/Guardian* _____ *Date* _____

If someone other than the parent(s) is financially responsible for this student, a separate form must be filled out and returned. Please request the form from the office.

For Office Use Only

Verified by: _____ Date of Registration: _____

Payment Plan Option: _____ Start Date of School: _____

\$ _____ Registration Paid (_____) \$ _____ Books Paid \$ _____ Other
\$ _____ Supplies Paid \$ _____ Tuition Paid \$ _____ **TOTAL PAID**

New Life Christian Academy Preschool

CHECK LIST

STUDENT NAME: _____

Date: _____

PARENT/GUARDIAN NAME: _____

- Application for Admission
- Family Information
- Parent/Student Agreement Form
- Emergency Information & Pick Up Authorization
- Financial Agreement & Fee Schedule
- Photo/Video Release Form
- Registration Fee (**includes yearbook & earthquake kit**)
- Book Fee
- Supply Fee
- Tuition Payment
- A Copy of Custodial/Guardianship Documentation (**if applicable**)
- Birth Certificate (**Certified**)
- Up- to-date Immunization Record
- Copy of Driver's License